

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - June 2021 to September 2021

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

The council is now set up to host council meetings virtually. These are open to the public and can be viewed live on our council meetings area of the website here; <https://www.hastings.gov.uk/my-council/cm/>.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451484, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days' notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may

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make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail legalservices@hastings.gov.uk

The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Muriel Matters House, Breeds Place, Hastings, TN34 3UY. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Coral Harding, Continuous Improvement and Democratic Services Officer at Muriel Matters House on 01424-451764 or e-mail them at charding@hastings.gov.uk

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Cabinet 7 June 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Parking Spaces at Winding Street	No	To consider a request from the proposed new owners of the Isabel Blackman Centre (IBC) to use the parking spaces.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Welcome Back Fund, Contain Outbreak Management Fund and Culture Recovery Fund proposals	Yes	To advise cabinet of three funding opportunities and programme activities and to seek delegated authority to proceed with each one		Jane Hartnell, Managing Director Councillor Kim Forward	Open

Charity Committee 14 June 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?

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Foreshore Trust Finance Report	Yes	To advise members of the Committee on the current year's financial position		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Trevor Webb	Open
Welcome Back Fund	Yes	To inform members of the committee about the Welcome Back Fund		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Trevor Webb	Open

Cabinet 5 July 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Annual Treasury Management Outturn Report - 2020-21	Yes	A report on investment and borrowing activities during the previous year.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Final Accounts 2020/21	Yes	A report on the draft final accounts position for 2020/21		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Agreeing the delivery model for Public Convenience and Building Cleaning from April 2022	Yes	Report outlining the options available to deliver public toilet and building cleaning services from April 2022		Mike Hepworth, Assistant Director Environment and Place Councillor Maya Evans	Open
Retendering of Minor Works Contract	Yes	The existing term contract expires on 31 March 2022 and the Council needs to have a new arrangement in place with effect from 1 April 2022. The form of agreement to be used is for a call-off arrangement with no fixed financial commitment known as a Measured Term Contract and is to be awarded to a single Contractor.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Cabinet 2 August 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?

Cabinet 6 September 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?

Charity Committee 20 September 2021					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?