

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - August 2020 to November 2020

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Previously there have been no public meetings held due to the Covid-19 (corona virus) pandemic. The council is now set up to host council meetings virtually. These are open to the public and can be viewed live on our council meetings area of the website.

Full Council meetings aren't currently being hosted virtually and are in the process of being arranged. This means that some decisions at Cabinet will need deferring as the recommendation needs to go to Full Council for approval. These will be marked on the Forward plan as (Deferred)

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

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The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Coral Harding, Continuous Improvement and Democratic Services Officer at Muriel Matters House on 01424-451764 or e-mail them at charding@hastings.gov.uk

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Cabinet 1 September 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Final Accounts 2019/2020	Yes	This report sets out the draft final accounts position for 2019/20. These are subject to completion of the external audit.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Annual Treasury Management Outturn Report 2019/2020 (Deferred)	Yes	This report provides the opportunity for the Cabinet and Council to scrutinise the Treasury Management activities and performance of the last financial year.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Medium Term Financial Strategy	Yes	<p>The council looks to forecast its financial position over the medium term in order to ensure it can align corporate objectives with available resources.</p> <p>The Medium Term Financial Strategy (MTFS) seeks to identify the financial risks that will affect the annual budgets for each of the next 5 years (with projections to 2029/30) in order that key priorities can be matched to expected funding.</p>		<p>Peter Grace, Assistant Director, Financial Services and Revenues</p> <p>Leader of the Council and Finance and Property Portfolio Holder</p>	Open
Bulverhythe Housing Development	Yes	To advise Members of the progress being made in bringing forward the Bulverhythe Housing Development		<p>Andrew Palmer, Assistant Director Housing and Built Environment</p> <p>Councillor Andy Batsford</p>	Open
Housing Strategy Development	No	To update Cabinet on progress and next steps with the development of the council's new housing strategy.		<p>Andrew Palmer, Assistant Director Housing and Built Environment</p> <p>Councillor Andy Batsford</p>	Open

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Charity Committee 21 September 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust - Annual Report and Final Accounts 2019-20	Yes	The purpose of this is for members of the Committee to consider the 2019/20 Annual Report and Financial Accounts.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Margi O'Callaghan	Open

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Cabinet 05 October 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Delegation of powers from East Sussex County Council to Hastings Borough Council for the enforcement of domestic Energy Performance Certificates	Yes	In order to pilot the BEIS Minimun Energy Efficiency Standards Enforcement toolkit the powers to enforce the requirement for an EPC to be provided at the commencement of a new tenancy needs to be delegated to HBC.	None	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	

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Cabinet 02 November 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
None					

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Charity Committee 30 November 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
None					