

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - February 2020 to May 2020

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at [asingleton@hastings.gov.uk](mailto:asingleton@hastings.gov.uk)

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<b>Cabinet</b> 3 February 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Local Nature Reserves - Byelaws	Yes	To adopt byelaws for our local nature reserves		Mike Hepworth, Assistant Director Environment and Place  Councillor Colin Fitzgerald	Open
Pay Policy Statement 2020/21	Yes	The purpose of the report to approve the Pay Policy Statement for 2019/20, as required by the Localism Act 2011.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Judy Rogers	Open
10-12 Battle Road - Dangerous Structure	Yes	S77 (Building Act 1984) Application to Hastings Magistrates Courts		Simon Hubbard, Director of Operational Services  Councillor Kim Forward	Fully exempt
Review of HMO Licensing Fees	Yes	Review of HMO licensing fees		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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<b>Budget Cabinet</b> 10 February 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Revenue Budget 2019/20 Revised and 2020/21, plus Capital Programme 2020/21 - 2022/23	Yes	Report presents the Revenue Budgets 2019/20 revised and 2020/21, plus Capital Programme 2020/21-2022/23		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Treasury Management, Annual Investment Strategy and Capital Strategy 2020/21	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Draft Corporate Plan 2020/21	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, targets and annual milestones for 2020/21.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Kim Forward	Open

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<b>Cabinet</b> 2 March 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Energy Procurement	Yes	Key decision to decide whether or not we continue to procure our energy beyond 30 September 2020 through LASER as we currently do or seek alternatives.	Sustainability Manager Some limited internal consultation.	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open

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<b>Charity Committee</b> 16 March 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Appointment of Protector	Yes	Appointment of Protector - a legal requirement of Hastings & St Leonards Foreshore Trust Charitable Scheme		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Foreshore Trust - Finance Report (Including 2019/2020 Budget)	Yes	Member of the Committee to consider the 2019/20 Annual Report and Final Accounts		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
(Foreshore Trust) Financial Report	Yes	To advise members of the Committee on the current year's financial position		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open

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Proposed Large Grant Programme	Yes	To propose the themes, criteria, governance and process of assessment for the Foreshore Trust Large Grants Programme	GAP (for whole process) Coastal Users Group (per normal procedure) The Grant Advisory Panel (GAP) are responsible for recommendations of the new scheme. A proposal will be discussed with them early September 2019.	Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open
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<b>Cabinet</b> 6 April 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Bulverhythe Housing Development	Yes	<p>To advise members of progress being made in bringing forward the Bulverhythe Housing Development and procuring a joint venture partner.</p> <p>To establish a budget to cover the costs of the housing development phase.</p>		<p>Andrew Palmer, Assistant Director Housing and Built Environment</p> <p>Councillor Andy Batsford</p>	Open

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<b>Special Cabinet</b> 22 April 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Selective Licensing 2020	Yes	Report on the public consultation on a new selective licensing scheme.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open