

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2019 to December 2019

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at [asingleton@hastings.gov.uk](mailto:asingleton@hastings.gov.uk)

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<b>Cabinet</b> 2 September 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Medium Term Financial Strategy and 2019/20 Mid-Year Financial Review	Yes	<p>The council looks to forecast its financial position over the medium term in order to ensure it can align corporate objectives with available resources.</p> <p>The Medium Term Financial Strategy seeks to identify the financial risks that will affect the annual budgets for each of the next 4 years (2019/21 to 2023/24) in order that key priorities can be matched to expected funding.</p>		<p>Peter Grace, Assistant Director, Financial Services and Revenues</p> <p>Councillor Peter Chowney</p>	Open
Update on the Social Lettings Agency	Yes	To update members on the development of a revised business case for the Social Lettings Agency.		<p>Andrew Palmer, Assistant Director Housing and Built Environment</p> <p>Councillor Andy Batsford</p>	Open

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Management Response to Overview & Scrutiny Review of Regeneration Funding	Yes	Management response to Overview & Scrutiny Review of Regeneration Funding		Simon Hubbard, Director of Operational Services  Councillor Kim Forward	Open
Central St Leonards Renewal Area Exit Review	Yes	Review of the Central St Leonards Renewal Area		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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<b>Charity Committee</b> 23 September 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
(Foreshore Trust) Annual Report and Financial Accounts 2018-19	Yes	The purpose of this is for members of the Committee to consider the 2017-18 annual report and financial accounts.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
White Rock Fountain	Yes	To update on progress with the White Rock Fountain construction project		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Fully exempt
2019-2020 Small Events Grants Round 1 Recommendation Report	Yes	To present recommendations of the Grant Advisory Panel in respect of applications for Small and Events Grant Pilot Round 1 2019-2020.		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open

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<b>Cabinet</b> 7 October 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Housing Renewal Enforcement Policy	Yes	An update to the January 2017 Housing Renewal Enforcement Policy with a revised financial penalty matrix.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Polling Places Review 2019	Yes	To report the findings and evaluation of the 2019 polling places review and the Acting Returning Officer's subsequent recommendations.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Judy Rogers	Open
Amendments to the Council's Constitution	Yes	Corporate Governance		Christine Barkshire-Jones, Chief Legal Officer  Councillor Judy Rogers	Open

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<b>Cabinet</b> 4 November 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Council Tax Reduction Scheme	Yes	Council Tax Reduction Scheme. The report proposes changes to the current scheme, which helps those eligible for financial support towards Council Tax bills.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Housing Renewal Financial Assistance Policy	Yes	The present financial assistance policy is to be updated.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open



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<b>Cabinet</b> 2 December 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Treasury Management - Mid-Year Report 2019-20	Yes	This report advises the Cabinet of the Treasury Management activities and performance during the current year. It provides the opportunity to review the Treasury Management Strategy and make appropriate recommendations to Council to take account of any issues or concerns that have arisen since approving it in February 2019.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open

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<b>Charity Committee</b> 9 December 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
(Foreshore Trust) Financial Report	Yes	To advise members of the Committee on the current year's financial position.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
Changes to Grants Advisory Panel Constitution	Yes	Needed to keep some members in place until we have replacements		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Appointment of Grants Advisory Panel member/s	Yes	Appointment of new members for GAP		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open