

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - April 2018 to July 2018

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

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Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at [mcourts@hastings.gov.uk](mailto:mcourts@hastings.gov.uk)

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<b>Charity Committee</b>					
19 March 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
White Rock Fountain	Yes	To update the Charity Committee on the White Rock Fountain works following public consultation		Kevin Boorman, Marketing and Major Projects Manager  Councillor Sue Beaney	Open
Foreshore Trust Events Grant Programme 2018/19	Yes	To consider grant allocations for round 6 of the Foreshore Trust events grant programme.		Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Sue Beaney	Open
Foreshore Trust Financial Report	Yes	To update the committee on the financial position of the Trust.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open

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Options for Public Art on Foreshore Trust land	Yes	To provide an overview of various options, to allow informed decision making, should the Trust wish to fund a public art campaign.		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open
Pelham Beach - Family Play and Sports Activity Hub Proposal	Yes	To outline a proposal to the Foreshore Trust that it financially supports a pilot beach play and sports project.		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open
Stade Facilities Management	Yes	To seek the Charity Committee's views on the outcome of the expression of interest process		Kevin Boorman, Marketing and Major Projects Manager  Councillor Sue Beaney	Open
Fisheries Local Action Group (FLAG) Icemaker Grant Request	Yes	To seek approval from the Foreshore Trust on the allocation of a grant to Hastings Fish Market Enterprise (HFE) to contribute towards the cost of replacing their icemaker, with the resulting project budget to be paid from the FLAG programme (pending approval).		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open

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Cabinet					
9 April 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Proposed Revisions to the Local Development Scheme	Yes	To inform Cabinet of the updated timescales for the production of the emerging Local Plan documents since the last Local Development Scheme was adopted.		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Kim Forward	Open
1:1 Conversation Performance Management Approach	Yes	Updated employee performance management approach to include succession planning and talent management.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Dawn Poole	Open
RIPA Policy	Yes	A refresh of the council's policy.	N/A	Christine Barkshire-Jones, Chief Legal Officer  Councillor Dawn Poole	Open

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Development of a Social Lettings Agency for Hastings	Yes	To develop an in-house Social Lettings Agency (SLA) for Hastings, to deliver a private sector letting and management service.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Amendments to the Council's Constitution	Yes	Corporate governance.		Christine Barkshire-Jones, Chief Legal Officer  Councillor Dawn Poole	Open
Temporary Accommodation Purchase	No	Considering future options for temporary accommodation.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	
Healthy Hastings & Rother Funding Programme Update	Yes	To advise Members of the HHR Funding Programme Update and recommend a revised programme for 2018/19 and 2019/20		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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Cabinet					
4 June 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Hastings Country Park Visitor Centre	Yes	Briefing paper to update on the current position with respect to a new centre		Mike Hepworth, Assistant Director, Environment and Place  Councillor Colin Fitzgerald	Open
Local Government Ombudsman (LGO) and Customer Complaints	Yes	An annual report on customer complaints received by the council.	N/A	Christine Barkshire-Jones, Chief Legal Officer  Councillor Dawn Poole	Open

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<b>Cabinet</b>					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
2 July 2018					

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<b>Charity Committee</b>					
25 June 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Draft updated Foreshore Trust Business Plan	Yes	To present the updated Foreshore Trust Business Plan to the Charity Committee.		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open