

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - December 2017 to March 2018

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the

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council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at [mcourts@hastings.gov.uk](mailto:mcourts@hastings.gov.uk)

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<b>Cabinet</b>					
4 December 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Local Government Association Peer Review Feedback	Yes	Feedback on a recent review undertaken by the Local Government Association (LGA).	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Peter Chowney	Open
National Non-Domestic Rate (NNDR) Relief	Yes	Discretionary rate relief for business rates.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
White Rock Theatre	Yes	To update Cabinet on work around the future of the White Rock Theatre	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open
An Energy Transition for Hastings	Yes	To set out potential options for investment.	N/A	Marcus Lawler, Income Generation Manager  Councillor Peter Chowney	Open

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Sports Village Development	Yes	To seek delegated authority for officers to conclude agreements for the sale of land at Bexhill Recreation Ground and Pilot Field, Elphinstone Road to enable the development of a new sports facilities and related housing development at Bexhill Recreation Ground, Pilot Field Elphinstone Road and Hornty Sports Complex.	N/A	Simon Hubbard, Director of Operational Services  Councillor Peter Chowney	Open
Draft Hastings Central Area: Conservation Area Appraisal	Yes	To present the Hastings Central Area: Conservation area Appraisal to Cabinet for adoption	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open
1:1 Conversation Performance Management Approach	Yes	Updated employee performance management approach to include succession planning and talent management.	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Dawn Poole	Open
Appointment of External Auditor	Yes	To seek Cabinet approval to appoint a new external auditor.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open

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Buckshole and Shornden Reservoirs Inspections Report 2017	No	To present the findings of the report to Cabinet.	N/A	Mike Hepworth, Assistant Director, Environment and Place  Councillor Colin Fitzgerald	Open
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<b>Charity Committee</b>					
11 December 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust Financial Report	Yes	To advise of the financial position of the Trust.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
Annual Report of the Grant Advisory Panel 2016/17	Yes	To update the committee on the work of the Grant Advisory Panel over the past year.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Sue Beaney	Open
Appointment of Grant Advisory Panel Members	Yes	To seek approval from the Charity Committee to appoint a new member of the Grant Advisory Panel.	N/A	Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Lifeguard Service	Yes	A review of the RNLI pilot lifeguard service over summer 2017.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Sue Beaney	Open

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Cabinet					
8 January 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Hastings Country Park Visitor Centre Update	Yes	Update Cabinet on the difficulties encountered in tendering for the straw build visitor centre	N/A	Mike Hepworth, Assistant Director, Environment and Place  Councillor Colin Fitzgerald	Fully exempt
Heritage Strategy	Yes	To present the revised heritage strategy and action plan for adoption.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open
Lifeguard Service	Yes	A review of the RNLI pilot lifeguard service over summer 2017.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open

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Council Tax Support Scheme	Yes	To seek approval for the council tax support scheme for 2018/19.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Finding Our Place	Yes	To present the findings of Finding Our Place 1 & 2 and to request support for the next stage of development, to support the long term sustainability of Hastings Museum and Art Gallery so that it can contribute fully to the culture-led regeneration of the town and quality of life of residents.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open

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<b>Cabinet</b>					
5 February 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Homemove Allocation Scheme Review	Yes	Review of the Homemove Allocation Scheme	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Amendments to the Council's Constitution	Yes	Corporate governance.	N/A	Christine Barkshire-Jones, Chief Legal Officer  Councillor Dawn Poole	Open
Temporary Accommodation Purchase	No	Considering future options for temporary accommodation.	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment  Councillor Andy Batsford	

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Pay Policy Statement	Yes	The Localism Act 2011 requires that all local authorities prepare a Pay Policy Statement for each financial year, which must be approved by Full Council and published by 1 April 2017.	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Dawn Poole	Open
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<b>Budget Cabinet</b>					
12 February 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Draft Corporate Plan 2018/19 - 2020/21	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, 3 year targets and annual milestones for 2018/19.	From mid-January	Jane Hartnell, Director of Corporate Services and Governance  Councillor Kim Forward	Open
Revenue Budgets 2017/18 (Revised) and 2018/19, plus Capital Programme 2018/19 to 2019/20	Yes	Setting the council's budget and level of council tax for the coming year.	From mid-January	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Treasury Management and Annual Investment Strategy 2018/19	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy.	Available 5 working days before the meeting.	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open

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<b>Cabinet</b>					
5 March 2018					
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