

## HASTINGS BOROUGH COUNCIL

### **Forward Plan of Cabinet Decisions - August 2016 to November 2016**

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the

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council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at [mcourts@hastings.gov.uk](mailto:mcourts@hastings.gov.uk)

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - August 2016 to November 2016

<b>Cabinet</b>					
8 August 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
European Maritime and Fisheries Fund Community-Led Local Development (Hastings Fisheries Local Action Group (2))	Yes	To update Members on the Council-led EMFF CLLD (Hastings FLAG (2)) (European Maritime and Fisheries Fund Community-Led Local Development Hastings Fisheries Local Action Group 2) application for funding to support the sustainability of Hastings fishing fleet and associated activity; and to seek approval for the Council to serve as accountable body for the programme and the submission of a Local Development Strategy followed by detailed project proposals.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Dawn Poole	Open

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - August 2016 to November 2016

Connecting Hastings and Rother Together Community-Led Local Development (CHART CLLD)	Yes	To seek delegated authority to submit the Local Development Strategy (LDS) that has been developed in consultation with community stakeholders following the successful submission of the stage 1 application	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Dawn Poole	Open
Healthy Hastings & Rother Programme	No	To recommend a Hastings & Rother Health Investment Programme from the financial support being provided to the Council by the Hastings & Rother Clinical Commissioning Group	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	
Planning Service Review Report	No	To recommend further changes to the Planning Services following the new Housing and Planning Act and an initial service review undertaken by the new Planning Services Manager	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	

## HASTINGS BOROUGH COUNCIL

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<b>Cabinet</b>					
5 September 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Financial and Legal Business Case for Local Housing Company	Yes	To report findings into the initial feasibility of setting up a local Housing Company.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	Open
Management Response to the Overview and Scrutiny Review of Community Safety	Yes	To receive a management response to the recommendations of an earlier Overview and Scrutiny Review of Community Safety, which was undertaken as part of the 2015-16 work programme.	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Warren Davies	Open
Community Partnership Fund 2017-19	Yes	To seek approval of the priorities and scope of a future round of the Council's Community Partnership Fund	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open

## HASTINGS BOROUGH COUNCIL

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Management Response to the Overview and Scrutiny Review of Digital Inclusion	Yes	To receive a management response to the recommendations of an earlier Overview and Scrutiny Review of Digital Inclusion, which was undertaken as part of the 2015/16 work programme.	N/A	Simon Hubbard, Director of Operational Services  Councillor Andrew Cartwright	Open
Final Accounts 2015/16	Yes	To advise members of the budget setting committee of the outturn position in order to better inform the Medium Term Financial Strategy and budget setting process.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Annual Treasury Management Report 2016/17	Yes	To ensure members are fully aware of the activities undertaken in 2016/17, that Codes of Practice have been complied with and the effectiveness of the council's strategy.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Anti-Poverty Strategy Refresh	No	To consider further revisions to the Council's Anti-Poverty Strategy and Action Plan to 2020	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - August 2016 to November 2016

<b>Charity Committee</b>					
26 September 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust - Annual Report and Final Accounts 2015-16	Yes	Report on 2015-16 financial out-turn of the Foreshore Trust.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Colin Fitzgerald	Open
Foreshore Trust Small Grants Programme	Yes	Applications to round 6 of the Foreshore Trust Small Grants programme.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Colin Fitzgerald	Open
Land on the Foreshore - East Hastings Sea Angling Association	Yes	To seek approval to grant a lease	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Colin Fitzgerald	Open

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<b>Cabinet</b>					
10 October 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?



## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - August 2016 to November 2016

<b>Cabinet</b>					
7 November 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Social Lettings Agency 12 Month Review	Yes	Review of the 12 month pilot of the Private Sector Licensing Scheme.	Pilot scheme runs April 2015 to April 2016	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	Open
Treasury Management - Mid Year Report 2016-17	Yes	Review of the Treasury Management performance and strategy in 2016-17.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open