

To Councillor Battley  
Chair of Overview and Scrutiny Committee

**ACCESS TO INFORMATION RULES**

**KEY DECISIONS**

**RULE 20 –general exceptions.**

**NOTICE** is hereby given under Rule 26 of the Access to Information Rules contained in the Council's Constitution that the following key decision will be taken at Cabinet on: -

Cabinet date: 6 <sup>TH</sup> December 2021			
Item: Fees and Charges			
<u>Decision</u>	<u>Consultation and Timetable</u>	<u>Working Papers and files</u>	<u>Responsible Officer / Portfolio Holder</u>
<b>1. Fees and Charges be increased by a minimum of 3.9% except where there are clear reasons for not doing so, or where charges are on a statutory basis.</b>		Fees and Charges report	Peter Grace / Cllr Peter Chowney
<b>2. Fees and charges proposed by services be agreed.</b>			

Signed



Chief Legal Officer

Dated 24<sup>th</sup> November 2021

**Note:**

Rule 26.20 General Exception

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 26.21 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the Chief Legal Officer has informed the chair of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee in writing, by notice, of the matter to which the decision is to be made; and
- (c) the Chief Legal Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least five clear days have elapsed since the Chief Legal Officer complied with (b) and (c).

Where such a decision is taken collectively, it must be taken in public.