

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - March 2020 to June 2020

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at asingleton@hastings.gov.uk

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| Cabinet 2 March 2020 | | | | | |
|---|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Statement of Community Involvement | Yes | To present the revised Statement of Community Involvement for approval | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward | Open |
| Local Development Scheme | No | To inform Cabinet of the updated timescales for the production of the new Local Plan | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward | Open |
| Coastal Communities Economic Prospectus | No | To report on the development of the South East LEP Coastal Prospectus and its potential influence on the South East Local Industrial Strategy. | | Simon Hubbard, Director of Operational Services Councillor Peter Chowney | Open |

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| Energy Procurement | Yes | Key decision to decide whether or not we continue to procure our energy beyond 30 September 2020 through LASER as we currently do or seek alternatives. | Sustainability Manager Some limited internal consultation. | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney | Open |
|--------------------|-----|---|---|--|------|

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| Charity Committee 16 March 2020 | | | | | |
|---|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Appointment of Protector | Yes | Appointment of Protector - a legal requirement of Hastings & St Leonards Foreshore Trust Charitable Scheme | | Christine Barkshire-Jones, Chief Legal Officer Councillor Sue Beaney | Open |
| Foreshore Trust - Finance Report (Including 2019/2020 Budget) | Yes | Member of the Committee to consider the 2019/20 Annual Report and Final Accounts | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney | Open |
| (Foreshore Trust) Financial Report | Yes | To advise members of the Committee on the current year's financial position | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney | Open |

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|--------------------------------|-----|--|---|--|------|
| Proposed Large Grant Programme | Yes | To propose the themes, criteria, governance and process of assessment for the Foreshore Trust Large Grants Programme | GAP (for whole process) Coastal Users Group (per normal procedure) The Grant Advisory Panel (GAP) are responsible for recommendations of the new scheme. A proposal will be discussed with them early September 2019. | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |
| Lifeguard review 2019 | No | To update the committee on the 2019 lifeguard service. | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |
| Coastal Users' Group update | Yes | To update committee on recent discussions with the Coastal Users' Group and on budget recommendations/implications | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |

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|---|-----|--|--|--|------|
| Small and Events Grants recommendations | Yes | To present the Grant Advisory Panel recommendations for the round 2 call to the committee | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |
| Electric Bike Trial Project | Yes | To request short-term use of one of the electric bikes to be trialed by council staff in Muriel Matters House for local work related journeys. If the trial is successful then we aim to investigate potential external funding for a more permanent scheme. | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |

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| Special Cabinet 23 March 2020 | | | | | |
|---|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Selective Licensing 2020 | Yes | Report on the public consultation on a new selective licensing scheme. | | Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford | Open |

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| Cabinet 6 April 2020 | | | | | |
|--------------------------------|--------------|------------------|--|-----------------------------------|--|
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| Cabinet 8 June 2020 | | | | | |
|---------------------------------|--------------|--|--|--|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Bulverhythe Housing Development | Yes | <p>To advise members of progress being made in bringing forward the Bulverhythe Housing Development and procuring a joint venture partner.</p> <p>To establish a budget to cover the costs of the housing development phase.</p> | | <p>Andrew Palmer, Assistant Director Housing and Built Environment</p> <p>Councillor Andy Batsford</p> | Open |

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| Charity Committee 15 June 2020 | | | | | |
|--|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| (Foreshore Trust) Financial Report | Yes | To advise members of the Committee on the current year's financial position. | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney | Open |