

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - November 2019 to February 2020

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at [asingleton@hastings.gov.uk](mailto:asingleton@hastings.gov.uk)

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Cabinet 4 November 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Housing Renewal Financial Assistance Policy	Yes	The present financial assistance policy is to be updated.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Selective Licensing Review	Yes	Prior to the end of the Selective Licensing scheme (due to end in October 2020) a review of the 2015 scheme is to be undertaken and options for a new scheme considered.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Housing Renewal Enforcement Policy	Yes	An update to the January 2017 Housing Renewal Enforcement Policy with a revised financial penalty matrix.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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<b>Cabinet</b> 2 December 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Homelessness and Rough Sleeping Strategy	Yes	To adopt the council's new Homelessness and Rough Sleeping Strategy. The strategy provides a framework for partnership working to reduce homelessness in Hastings.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Bohemia leisure and cultural facilities study	Yes	To report back on the options appraisal study for the leisure and cultural facilities being provided in Bohemia, and consider recommendations thereon		Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Kim Forward	Open
Energy Procurement	Yes	Key decision to decide whether or not we continue to procure our energy beyond 30 September 2020 through LASER as we currently do or seek alternatives.	Sustainability Manager Some limited internal consultation.	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open

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<b>Charity Committee</b> 9 December 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
(Foreshore Trust) Financial Report	Yes	To advise members of the Committee on the current year's financial position.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
Changes to Grants Advisory Panel Constitution	Yes	Needed to keep some members in place until we have replacements		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Appointment of Grants Advisory Panel member/s	Yes	Appointment of new members for GAP		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Advertise position of Protector	Yes	To advertise the position of Protector		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open

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Resolution to Charity Commission	Yes	A report to request that the Charity Commission amend the Trust's Scheme to provide for a maximum of 10 members on the Grants Advisory Panel		Christine Barkshire-Jones, Chief Legal Officer  Councillor Sue Beaney	Open
Proposed Large Grant Programme	Yes	To propose the themes, criteria, governance and process of assessment for the Foreshore Trust Large Grants Programme	GAP (for whole process) Coastal Users Group (per normal procedure) The Grant Advisory Panel (GAP) are responsible for recommendations of the new scheme. A proposal will be discussed with them early September 2019.	Victoria Conheady, Assistant Director, Regeneration and Culture  Councillor Sue Beaney	Open

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Cabinet 6 January 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Treasury Management - Mid-Year Report 2019-20	Yes	This report advises the Cabinet of the Treasury Management activities and performance during the current year. It provides the opportunity to review the Treasury Management Strategy and make appropriate recommendations to Council to take account of any issues or concerns that have arisen since approving it in February 2019.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open



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<b>Cabinet</b> 3 February 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Review of Housing Licensing Fees	No	As a result of a recent high court case we need to review the housing licensing fees. This report undertakes that review and recommends a new 2 part fee structure.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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<b>Budget Cabinet</b> 10 February 2020					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Revenue Budget 2019/20 Revised and 2020/21, plus Capital Programme 2020/21 - 2022/23	Yes	Report presents the Revenue Budgets 2019/20 revised and 2020/21, plus Capital Programme 2020/21-2022/23		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Treasury Management, Annual Investment Strategy and Capital Strategy 2020/21	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Draft Corporate Plan 2020/21	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, targets and annual milestones for 2020/21.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Kim Forward	Open