

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - July 2019 to October 2019

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at asingleton@hastings.gov.uk

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Cabinet 8 July 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Corporate Plan retrospective report on performance during 2018/19 and proposed Performance Indicator targets for 2019/20	Yes	To report back on performance against targets in the 2018/19 corporate plan. To recommend the corporate performance indicator targets for 2019/20.		Jane Hartnell, Director of Corporate Services and Governance Councillor Kim Forward	Open
Final Accounts 2018/19	Yes	This report sets out the draft final accounts position for 2018/19. These are subject to completion of the external audit.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Annual Treasury Management Outturn Report 2018-19	Yes	This report provides the opportunity for the Committee to scrutinise the Treasury Management activities and performance of the last financial year.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Amendments to the Council's Constitution	Yes	Corporate Governance		Christine Barkshire-Jones, Chief Legal Officer Councillor Judy Rogers	Open
Development of Income Generation, Regeneration and Energy Initiatives	Yes	To update Members on progress and outline proposed way forward to meet regeneration, housing and income objectives.		Simon Hubbard, Director of Operational Services Councillor Peter Chowney	Open
Sex Establishments Policy Review	Yes	Sex Establishments Policy to be reviewed to take account of changes to the Borough, the latest legal advice, and consultation responses. It also upholds the promise to review the existing policy as appropriate.	There will be a consultation period of at least 4 weeks	Mike Hepworth, Assistant Director Environment and Place Councillor Colin Fitzgerald	Open
Central St Leonards Renewal Area Exit Review	Yes	Review of the Central St Leonards Renewal Area		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open

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Update on the Social Lettings Agency	Yes	To update members on the development of a revised business case for the Social Lettings Agency.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open
Proposed Variation of the Anti Social Behaviour Public Spaces Protection Order	Yes	To provide a review of the anti social behaviour public spaces protection order.	Consultation process took place during April/May.	Mike Hepworth, Assistant Director Environment and Place Councillor Colin Fitzgerald	Open
Review of Housing Licensing Fees	No	As a result of a recent high court case we need to review the housing licensing fees. This report undertakes that review and recommends a new 2 part fee structure.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open
Lower Tier Residential Development	Yes	To advise members of progress being made in bringing forward the Lower Tier site at Bexhill Road for residential development and to establish a budget for pre-development work ultimately to be covered by Homes England.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open

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Cabinet 2 September 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Medium Term Financial Strategy and 2019/20 Mid-Year Financial Review	Yes	<p>The council looks to forecast its financial position over the medium term in order to ensure it can align corporate objectives with available resources.</p> <p>The Medium Term Financial Strategy seeks to identify the financial risks that will affect the annual budgets for each of the next 4 years (2019/21 to 2023/24) in order that key priorities can be matched to expected funding.</p>		<p>Peter Grace, Assistant Director, Financial Services and Revenues</p> <p>Councillor Peter Chowney</p>	Open
Fees and Charges (Covering Report)	Yes	This is the annual review of the Council's fees and charges		<p>Peter Grace, Assistant Director, Financial Services and Revenues</p> <p>Leader of the Council and Finance Portfolio Holder</p>	Open

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Charity Committee 23 September 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
(Foreshore Trust) Annual Report and Financial Accounts 2018-19	Yes	The purpose of this is for members of the Committee to consider the 2017-18 annual report and financial accounts.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Cabinet 7 October 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Housing Renewal Enforcement Policy	Yes	An update to the January 2017 Housing Renewal Enforcement Policy with a revised financial penalty matrix.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open