

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - April 2019 to July 2019

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at [asingleton@hastings.gov.uk](mailto:asingleton@hastings.gov.uk)

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<b>Cabinet</b> 8 April 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Rough Sleeping Update	Yes	To provide an overview of trends in rough sleeping locally and update Cabinet on activities by the council and partners to address this issue.		Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

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<b>Cabinet</b> 7 May 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Income Generation Strategy Review	No	To present recommendations for the scheduled annual refresh of the Income Generation Strategy		Simon Hubbard, Director of Operational Services  Councillor Peter Chowney	Open
Management response to the Overview and Scrutiny review of Single use plastics	Yes	To set out a response to the recommendations proposed.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Colin Fitzgerald	Open

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<b>Cabinet</b> 3 June 2019					
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<b>Charity Committee</b> 17 June 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust Draft Finance Report	Yes	To advise members of the Committee on the current year's financial position.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open

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Cabinet 8 July 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Corporate Plan retrospective report on performance during 2018/19 and proposed Performance Indicator targets for 2019/20	Yes	To report back on performance against targets in the 2018/19 corporate plan. To recommend the corporate performance indicator targets for 2019/20.		Jane Hartnell, Director of Corporate Services and Governance  Councillor Kim Forward	Open
Final Accounts 2018/19	Yes	This report sets out the draft final accounts position for 2018/19. These are subject to completion of the external audit.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Annual Treasury Management Outturn Report	Yes	This report provides the opportunity for the Committee to scrutinise the Treasury Management activities and performance of the last financial year.		Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open



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Amendments to the Council's Constitution	Yes	Corporate Governance		Christine Barkshire-Jones, Chief Legal Officer  Councillor Judy Rogers	Open
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