

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - February 2019 to May 2019

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly in Muriel Matters House. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at asingleton@hastings.gov.uk

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| Cabinet 04 February 2019 | | | | | |
|--|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Flexible Homelessness Support Grant | Yes | To update Members on activities funded through the Flexible Homelessness Support Grant in 2017/18 and 2018/19 and detail planned expenditure in 2019/20. | | Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford | Open |
| Review of Housing Licensing Fees | Yes | A recent high court decision has required a review of the licensing fees for both the HMO and Selective Licensing Schemes | | Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford | Open |
| Income Generation Strategy Review | No | To present recommendations for the scheduled annual refresh of the Income Generation Strategy | | Simon Hubbard, Director of Operational Services Councillor Peter Chowney | Open |
| Amendments to the Council's Constitution | Yes | Corporate Governance | | Christine Barkshire-Jones, Chief Legal Officer Councillor Judy Rogers | Open |

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|---|------------|--|--|--|-------------|
| <p>Delivering Efficient Sustainable Tourism with low-carbon transport Innovations: Sustainable Mobility, Accessibility and Responsible Travel (DESTI-SMART)</p> | <p>Yes</p> | <p>To seek agreement for match funding for a feasibility study to improve public transport along the seafront as part of a wider EU-funded project to improve sustainable transport in tourism destinations.</p> | | <p>Victoria Conheady, Assistant Director, Regeneration and Culture</p> <p>Councillor Kim Forward</p> | <p>Open</p> |
| <p>Update of the Local Development Scheme</p> | <p>No</p> | <p>The purpose of the report is to inform Cabinet of the updated timescales for the production of Local Plan documents since the last Local Development Scheme was adopted in April 2018.</p> | | <p>Victoria Conheady, Assistant Director, Regeneration and Culture</p> <p>Councillor Kim Forward</p> | <p>Open</p> |

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|--|------------|---|--|--|---------------------|
| <p>High Weald Area of Outstanding Natural Beauty (AONB) Management Plan Review 2019-24</p> | <p>Yes</p> | <p>Local authorities with land in an Area of Outstanding Natural Beauty (AONB) are legally obliged under Section 89(2) of the Countryside and Rights of Way Act 2000 to prepare and publish a plan which 'formulates their policy for the management of the area and for the carrying out of their functions in relation to it'. Such plans need to be reviewed every five years. This report will outline the contents of the updated management plan for the High Weald AONB, which is prepared jointly and will make recommendations regarding its adoption.</p> | | <p>Victoria Conheady, Assistant Director, Regeneration and Culture</p> <p>Councillor Kim Forward</p> | <p>Open</p> |
| <p>Site at West Marina</p> | <p>Yes</p> | <p>To make a recommendation on Heads of Terms</p> | | <p>Peter Grace, Assistant Director, Financial Services and Revenues</p> <p>Councillor Peter Chowney</p> | <p>Fully exempt</p> |

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| Budget Cabinet 11 February 2019 | | | | | |
|--|--------------|---|--|--|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Revenue Budget 2018/19 Revised and 2019/20, plus Capital programme 2019/20 - 2021/22 | Yes | Setting the council's budget and level of council tax for the coming year. | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney | Open |
| Treasury Management, Annual Investment Strategy and Capital Strategy 2019/20 | Yes | Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy. | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney | Open |
| Draft Corporate Plan 2019/20 | Yes | Report back on consultation together with amended draft corporate plan that identifies plans, 3 year targets and annual milestones for 2018/19. | | Jane Hartnell, Director of Corporate Services and Governance Councillor Kim Forward | Open |

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| Cabinet 04 March 2019 | | | | | |
|--------------------------|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Cultural Service Review | Yes | To present a review of the council's cultural service that outlines a number of options for future delivery and investment, with a focus on the future of the White Rock Theatre and the cultural offer in the Bohemia development area. | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward | Open |
| Bohemia update | Yes | To update on progress of the Bohemia development and to seek authorisation to enter into a procurement exercise for detailed consultancy work to identify the scale and location of the leisure and cultural facilities in the Bohemia area. | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward | Open |

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| Charity Committee 18 March 2019 | | | | | |
|---|--------------|--|--|---|--|
| Report title | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |
| Foreshore Trust Finance Report | Yes | To advise members of the Committee on the current year's financial position. | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney | Open |
| Foreshore Trust - Budget 2019/2020 | Yes | To advise members of the Committee on the current year's financial position (2018/19) and to determine the budget for 2019/2020. | | Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney | Open |
| Marine Litter Project | Yes | To update the Charity Committee on the development of a marine litter bid to the Fisheries Local Action Group (FLAG) | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |
| Lifeguard Service 2018 review | Yes | To present a summary of the RNLI lifeguard operation in Hastings over the 2018 season. | | Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney | Open |

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