

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - December 2018 to March 2019

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Angus Singleton, Corporate and Democratic Services Officer at Muriel Matters House on 01424-451487 or e-mail him at asingleton@hastings.gov.uk

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Cabinet					
03 December 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Community Partnership Funding Programme 2019-2021	Yes	To present options for the 2019-21 Community Partnership Funding programme (CPF).		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Peter Chowney	Open
Amendments to the Council's Constitution	Yes	Corporate governance.		Christine Barkshire-Jones, Chief Legal Officer Councillor Judy Rogers	Open

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Cultural Development Fund	Yes	To outline plans for a consortium bid to the Cultural Development Fund, led by Hastings Borough Council, based on creating an East Sussex Coastal Creative Enterprise Zone covering an area from Hastings to Newhaven. The vision is to 'Create a single coastal ecology for the creative sector.'		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward	Open
Income Generation Strategy Review	No	To present recommendations for the scheduled annual refresh of the Income Generation Strategy		Simon Hubbard, Director of Operational Services Councillor Peter Chowney	Open
Coastal Communities Fund Round 5	Yes	To seek Cabinet approval to proceed as lead partner and submit a stage 2 full application bid for Coastal Communities Fund Round 5		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Peter Chowney	Open
Treasury Management - Mid-Year Report 2018-19	Yes	This report advises the Cabinet of the Treasury Management activities and performance during the current year.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Council Tax Reduction Scheme	Yes	Council Tax Reduction Scheme. The report proposes changes to the current scheme, which helps those eligible for financial support towards Council Tax bills.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Cultural Service Review	Yes	To present a review of the council's cultural service that outlines a number of options for future delivery and investment, with a focus on the future of the White Rock Theatre and the cultural offer in the Bohemia development area.		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Kim Forward	Open

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<p>Members' allowance index review</p>	<p>Yes</p>	<p>To present the report of the Independent Remuneration Panel (IRP) for consideration</p> <p>Under the Local Authorities (Members' Allowances) (England) Regulations 2003 Reg 10(5), the local authority must not rely on the annual index that it uses for longer than a period of four years before seeking a further recommendation from the Independent Remuneration Panel established in respect of that authority on the application of an index to its scheme.</p> <p>The panel had previously sat in November 2014 and have reconvened in October 2018 interviewing and researching for a new report that will be presented in December 2018</p>		<p>Jane Hartnell, Director of Corporate Services and Governance</p> <p>Councillor Judy Rogers</p>	<p>Open</p>
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Site at West Marina	Yes	To make a recommendation on Heads of Terms		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Fully exempt
Joint Waste Contract Tenders	Yes	To update Cabinet on the final phase of the East Sussex joint waste procurement process, and to recommend that Cabinet should recommend that Full Council appoints the preferred bidder identified by the East Sussex Joint Waste and Recycling Committee.		Mike Hepworth, Assistant Director Environment and Place Councillor Colin Fitzgerald	Fully exempt
Hastings Country Park Visitor Centre	Yes	The scheme to build a new country park visitor centre has been re-tendered, and this report is to update Cabinet on the results of the re-tendering process.		Mike Hepworth, Assistant Director Environment and Place Councillor Colin Fitzgerald	Part exempt

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Charity Committee					
10 December 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Marine Litter Project	Yes	To update the Charity Committee on the development of a marine litter bid to the Fisheries Local Action Group (FLAG)		Victoria Conheady, Assistant Director, Regeneration and Culture Councillor Sue Beaney	Open
Appointment of Grants Advisory Panel Member	Yes	To advise of appointment of panel member		Christine Barkshire-Jones, Chief Legal Officer Councillor Sue Beaney	Open
Foreshore Trust Draft Finance Report	Yes	To advise members of the Committee on the current year's financial position.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney	Open

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Full Council					
19 December 2018					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Audit Committee Report 2017/18	Yes	In accordance with Regulation 6 of the Accounts and Audit Regulations (England) 2015, here is the report from the Audit Committee on its annual review of the effectiveness of Internal Audit to Council.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Cabinet					
7 January 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Review of Housing Licensing Fees	No	A recent high court decision has required a review of the licensing fees for both the HMO and Selective Licensing Schemes.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open

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Cabinet					
4 February 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Flexible Homelessness Support Grant Expenditure	Yes	To set out proposals for the use of the flexible homelessness support grant.		Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open

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Budget Cabinet					
11 February 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Revenue Budget 2018/19 Revised and 2019/20, plus Capital programme 2019/20 - 2021/22	Yes	Setting the council's budget and level of council tax for the coming year.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Treasury Management, Annual Investment Strategy and Capital Strategy 2019/20	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment, and the prudent repayment of debt. Full Council is required to approve parts of the strategy.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Draft Corporate Plan 2018/19 - 2020/21	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, 3 year targets and annual milestones for 2018/19.		Jane Hartnell, Director of Corporate Services and Governance Councillor Kim Forward	Open

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Cabinet 4 March 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?

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Charity Committee					
18 March 2019					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust Draft Finance Report	Yes	To advise members of the Committee on the current year's financial position.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney	Open
Foreshore Trust - Finance Report (Including 2018/2019 Budget)	Yes	To advise members of the Committee on the current year's financial position (2018/19) and to determine the budget for 2014/15.		Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney	Open