

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - July 2017 to October 2017

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the

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council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at [mcourts@hastings.gov.uk](mailto:mcourts@hastings.gov.uk)

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| Cabinet<br>10 July 2017  |              |  |  |   |  |
|--|--------------|--|--|---|--|
| Report title   | Key decision | What is it about   | Consultation and Timetable / Documents | Responsible Officer / Lead Member   | Item wholly or in part to be decided in private? |
| Management Response to the Review of Scrutiny Arrangements   | Yes          | To respond to the recommendations of a team of members who have been reviewing the effectiveness of the council's scrutiny function.               | N/A                                    | Jane Hartnell, Director of Corporate Services and Governance and Simon Hubbard, Director of Operational Services<br><br>Councillor Dawn Poole | Open   |
| Hastings & Rother Reducing Health Inequalities Programme   | Yes          | To advise Members of progress made to date and confirm a continuation of the CCG funded programme for future years                                 | N/A                                    | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Andy Batsford   | Open   |
| Corporate Plan retrospective report on performance during 2016/17 and proposed Performance Indicator targets for 2017/18 | Yes          | To report back on performance against targets in the 2016/17 corporate plan. To recommend the corporate performance indicator targets for 2017/18. | N/A                                    | Jane Hartnell, Director of Corporate Services and Governance<br><br>Councillor Kim Forward  | Open   |

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|---|-----|---|-----|---|-------------|
| Amendments to the Council's Constitution          | Yes | Corporate governance.   | N/A | Christine Barkshire-Jones,<br>Chief Legal Officer<br><br>Councillor Dawn Poole                  | Open        |
| Environmental Health Service Enforcement Policy   | Yes | To recommend for approval an updated Environmental Health Service Enforcement Policy (Revision 2017). | N/A | Mike Hepworth, Assistant Director Environment and Place<br><br>Councillor Colin Fitzgerald      | Open        |
| Flexible Homelessness Grant Expenditure           | Yes | To approve proposals for allocating the grant to activity to reduce homelessness.                     | N/A | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Andy Batsford | Open        |
| Housing Renewal Financial Assistance Policy       | Yes | To renew the Hastings Borough Council Housing Renewal Financial Assistance Policy.                    | N/A | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Andy Batsford | Open        |
| Compulsory Purchase of Long Term Empty Properties | Yes | To consider the compulsory purchase of long term empty properties.                                    | N/A | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Andy Batsford | Part exempt |

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|---|-----|---|-----|---|------|
| Planning Enforcement Policy   | Yes | To approve the draft Enforcement Policy   | N/A | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Kim Forward | Open |
| Social Media Policy   | Yes | To present the draft Social Media Policy to Cabinet for consideration and adoption.                         | N/A | Kevin Boorman, Marketing and Major Projects Manager<br><br>Councillor Kim Forward             |      |
| Cabinet Appointments to Committees, Working Groups and Partnerships | Yes | Members are required to serve on the Committees, Working Groups and Partnerships to which cabinet appoints. | N/A | Christine Barkshire-Jones, Chief Legal Officer<br><br>Councillor Peter Chowney                | Open |

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| Cabinet<br>17 July 2017                                  |              |  |  |  |  |
|--|--------------|--|--|--|--|
| Report title   | Key decision | What is it about   | Consultation and Timetable / Documents | Responsible Officer / Lead Member  | Item wholly or in part to be decided in private? |
| Petition: More Public EV charging facilities in Hastings | Yes          | To respond to an e-petition received by the council calling for more EV charging facilities to be installed in Hastings.   | N/A                                    | Jane Hartnell, Director of Corporate Services and Governance<br><br>Councillor Colin Fitzgerald  | Open   |
| Community Housing Fund                                   | Yes          | To advise Members of the nature of the fund and proposals for enabling community housing initiatives.  | N/A                                    | Andrew Palmer, Assistant Director, Housing and Built Environment<br><br>Councillor Andy Batsford | Open   |
| Acquisition of Land in Ore Valley from HBRL              | Yes          | To update Cabinet on the former Broomgrove Power Station site in Ore Valley.   | N/A                                    | Simon Hubbard, Director of Operational Services<br><br>Councillor Peter Chowney                  | Open   |
| Final Accounts 2016/17                                   | Yes          | To advise members of the budget setting committee of the outturn position in order to better inform the medium term financial strategy and budget setting process. | N/A                                    | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Open   |

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|--|-----|--|-----|--|-------------|
| Potential Sports Village Development                       | Yes | To outline proposals for the development of a new sports hub at Bexhill Road Recreation Ground and associated housing.         | N/A | Simon Hubbard, Director of Operational Services<br><br>Councillor Peter Chowney                  | Part exempt |
| Land and Property; Commercial Property Investment Strategy | Yes | To agree a strategy for commercial property investment which forms a major part of the council's income generation activities. | N/A | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Open        |
| Housing Company Business Plan                              | Yes | To report the draft business plan for the local housing company.   | N/A | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Peter Chowney  | Open        |
| Income Generation Strategy                                 | Yes | To consider the council's draft income generation strategy.  | N/A | Simon Hubbard, Director of Operational Services<br><br>Councillor Peter Chowney                  | Open        |
| Social Lettings Agency 2 Year Review                       | Yes | To update the group on the current position of the Social Lettings Agency.   | N/A | Andrew Palmer, Assistant Director, Housing and Built Environment<br><br>Councillor Andy Batsford | Open        |

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|--|-----|--|-----|--|--------------|
| Annual Treasury Management Report 2016/17    | Yes | To ensure members are fully aware of the activities undertaken in 2016/17, that Codes of Practice have been complied with and the effectiveness of the council's strategy. | N/A | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Open         |
| Priory Meadow - Supplementary Capital Budget | Yes | To agree funding for the council's share of enhancement work at Priory Meadow shopping centre in Hastings.   | N/A | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Open         |
| Commercial Property Purchase                 | Yes | To consider the potential purchase of a commercial property in Hastings.   | N/A | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Fully exempt |



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| Cabinet<br>4 September 2017                       |              |  |  |  |  |
|---|--------------|--|--|--|--|
| Report title                                      | Key decision | What is it about   | Consultation and Timetable / Documents | Responsible Officer / Lead Member  | Item wholly or in part to be decided in private? |
| Local Government Association Peer Review Feedback | Yes          | Feedback on a recent review undertaken by the Local Government Association (LGA).  | N/A                                    | Jane Hartnell, Director of Corporate Services and Governance<br><br>Councillor Peter Chowney     | Open   |
| Temporary Accommodation Purchase                  | Yes          | To approve proposals for the Council to purchase and manage temporary accommodation for accommodating homeless households. | N/A                                    | Andrew Palmer, Assistant Director, Housing and Built Environment<br><br>Councillor Andy Batsford | Open   |
| Heritage Strategy and Action Plan                 | Yes          | To present the revised Heritage Strategy and Action Plan for adoption.   | N/A                                    | Monica Adams-Acton, Assistant Director, Regeneration and Culture<br><br>Councillor Kim Forward   |  |

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|                            |     |  |     |  |      |
|----------------------------|-----|--|-----|--|------|
| Investment in Green Energy | Yes | To set out potential options for investment. | N/A | Peter Grace, Assistant Director, Financial Services and Revenues<br><br>Councillor Peter Chowney | Open |
|----------------------------|-----|--|-----|--|------|

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| <b>Charity Committee</b><br>25 September 2017 |              |                  |  |                                   |  |
|---|--------------|------------------|--|-----------------------------------|--|
| Report title                                  | Key decision | What is it about | Consultation and Timetable / Documents | Responsible Officer / Lead Member | Item wholly or in part to be decided in private? |

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| <b>Cabinet</b><br>9 October 2017          |              |  |  |   |  |
|---|--------------|--|--|---|--|
| Report title                              | Key decision | What is it about                                     | Consultation and Timetable / Documents | Responsible Officer / Lead Member   | Item wholly or in part to be decided in private? |
| Report on New Additional Licensing Scheme | Yes          | Report on the consultation results of the new scheme | N/A                                    | Andrew Palmer, Assistant Director Housing and Built Environment<br><br>Councillor Andy Batsford | Open   |