

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - January 2017 to April 2017

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at mcourts@hastings.gov.uk

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Cabinet					
9 January 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Connecting Hastings and Rother Together Community-Led Local Development (CHART-CLLD)	Yes	To seek approval to submit stage 2 Connecting Hastings and Rother Together Community-Led Local Development (CHART-CLLD) application and enter into the associated legal agreements required to implement the project, if the bid is successful.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture Councillor Dawn Poole	Open
East Sussex Building Control Shared Service	No	To prepare draft business case and legal agreement for Building Control Service.	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment Councillor Kim Forward	Open
Review of Polling Places	Yes	To report the findings of an interim review of Polling Places, following the earlier Boundary Review.	N/A	Jane Hartnell, Director of Corporate Services and Governance Councillor Andrew Cartwright	Open

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Housing Renewal Enforcement Policy	Yes	Adoption of a review of the Housing Renewal Enforcement Policy to include provisions for the use of new enforcement tools provided by the Housing and Planning Act 2016	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment Councillor Kim Forward	Open
Community Partnership Funding 2017 - 2019	Yes	To set out the recommendations for the Community Partnership Funding (CPF) 2017 - 2019 programme.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture Councillor Kim Forward	Open
Procurement of Cleaning Contracts	Yes	To update Cabinet on the outcome of the procurement of cleaning contracts, and to recommend which tender should be accepted.	N/A	Mike Hepworth, Assistant Director Environment and Place Councillor Warren Davies	Open
Resource Planning	Yes	To consider updating our Finance and HR Payroll systems.	N/A	Stephen Dodson, Transformation Manager Councillor Peter Chowney	

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Cabinet					
6 February 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Petition Urgent Action Necessary Regarding Housing	Yes	To respond to a petition received calling for urgent action regarding housing.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Kim Forward	Open
Local List of Heritage Assets	Yes	Local List of Heritage Assets	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture Councillor Dawn Poole	Open
Potential Sports Village Development	Yes	To brief Cabinet about a proposal to develop a new Sports Village, around 400 units of housing and other facilities. To seek approval in principle for detailed negotiations to take place regarding the use of Council land and other assets. A further report to be presented with any formal proposals that are brought forward.	N/A	Simon Hubbard, Director of Operational Services Councillor Peter Chowney	Open

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Pay Policy Statement	Yes	The Localism Act 2011 requires that all local authorities prepare a Pay Policy Statement for each financial year, which must be approved by Full Council and published by 1 April 2017.	N/A	Verna Connolly, Executive Manager for People and Business Support Councillor Andrew Cartwright	Open
Licensing of Houses in Multiple Occupation	Yes	A review of the 2011 Additional HMO Licensing Scheme and proposals for consultation on a new 2017 scheme.	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment Councillor Kim Forward	Open
External Auditor Appointment	Yes	Public Sector Audit Appointments Limited have been appointed to make auditor appointments to principal local government bodies that choose to opt into the national appointments arrangements which will operate for audits of the accounts from 2018/19.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
12/13 York Buildings	Yes	To seek approval for capital funding to convert the upper floors	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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12/13 York Buildings	Yes	To seek approval for capital funding to convert the upper floors	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Fully exempt
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Budget Cabinet (Provisional)					
13 February 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Draft Corporate Plan 2017-18 to 2019-20	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, 3 year targets and amended milestones for 2017-18.	Public consultation from mid-January 2017	Jane Hartnell, Director of Corporate Services and Governance Councillor Kim Forward	Open
Treasury Management and Annual Investment Strategy 2017/18	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment and the prudent repayment of debt. Full Council is required to approve parts of the strategy.	Public consultation from mid-January 2017	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Revenue Budgets 2016-17 (Revised) and 2017-18, plus Capital Programme 2017-18 to 2019-20	Yes	Setting the council's budget and the level of council tax for the coming year.	Public consultation from mid-January 2017	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
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Cabinet					
6 March 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Housing Renewal Financial Assistance Policy	Yes	To renew the Hastings Borough Council Housing Renewal Financial Assistance Policy.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Kim Forward	Open

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Charity Committee					
20 March 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust Financial Report	Yes	To update the committee on the financial position of the Trust.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Colin Fitzgerald	Open

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3 April 2017 (Reserve)					
6.00pm					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?