



Annual Council

16 May 2018

HASTINGS BOROUGH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Hastings Borough Council to be held at the Muriel Matters House, Breeds Place, Hastings, East Sussex, TN34 3UY, on 16 May 2018 at 6.00 pm at which meeting the business specified below is proposed to be transacted.

Yours sincerely,

Chief Legal Officer

Muriel Matters House
Breeds Place
Hastings

15 May 2018

AGENDA

EXTENDED AGENDA

5. To receive the Leader's report on the appointment of the Deputy Leader of the Council
6. To receive the Leader's report on the appointment of the number of members to be appointed to the Cabinet and the names of the members of Cabinet appointed
7. To receive the Leader's report on the Cabinet portfolios and their allocation to members of the Cabinet
8. To agree the appointment of the Overview and Scrutiny Committee and its terms of reference
9. To appoint committees of the council, to determine the representation of political groups on those committees, to appoint members to those committees and to appoint the Chairs and Vice Chairs (as indicated) for the municipal year 2017/18 (list to be circulated separately)

Note: Nothing contained in this agenda or in the attached reports and minutes of committees constitutes an offer or acceptance of an offer or an undertaking or contract by the Borough Council

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Agenda Annex

ANNUAL COUNCIL MEETING AND MAYORMAKING CEREMONY

16 May 2018

1800 hrs.

MURIEL MATTERS HOUSE, HASTINGS

PUBLIC AGENDA

- 1 Welcome by Town Crier
- 2 Mayoral party and officers take their seats
- 3 Welcome by the Mayor
- 4 Announcements/speech by the retiring Mayor
- 5 Election of the Mayor for the new municipal year.
The retiring Mayor, Councillor Judy Rogers, will call for nominations.
- 6 The retiring Mayor, Councillor Judy Rogers, will declare the name of the Mayor for the new municipal year.
- 7 The newly elected Mayor will read out loud, and sign the declaration of acceptance of office.
- 8 Mayoral announcements / acceptance speech
- 9 Presentation to retiring Mayor
- 10 Election of Deputy Mayor - the new Mayor will call for nominations.
- 11 The newly elected Deputy Mayor will move to the Mayoral table and the Mayor will invest the Deputy Mayor with the badge of office.
- 12 The Deputy Mayor will read out loud, and sign the declaration of acceptance of office
- 13 Approval of Council minutes
- 14 To receive the Leader's report on the appointment of the Deputy Leader of the Council
- 15 To receive the Leader's report on the Cabinet portfolios and their allocation to members of the Cabinet
- 16 To agree the appointment of the Overview and Scrutiny Committee and its terms of reference
- 17 To appoint the committees of the Council, to approve the representation of political groups on those committees, to appoint members of those committees and to appoint the Chairs and Vice Chairs for the municipal year 2018 / 2019
- 18 Mayor to adjourn the meeting for 10 minutes

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Agenda Item 6

AGENDA ITEM 6

APPOINTMENT OF CABINET

The Leader of the Council to report that: -

- (1) membership of the Council's Cabinet be **8** Councillors
- (2) the seats on Cabinet be allocated **6** to the Labour group (to include the Chair of the Charity Committee) and **2** to the Conservative group and members be appointed in accordance with the nomination of the groups as shown in Schedule A.

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Agenda Item 7

AGENDA ITEM 7 CABINET LEAD MEMBERS

The Leader of the Council to report that the allocation of responsibilities to Cabinet Lead Members will be as follows: -

<u>Cabinet Lead Member</u>	<u>Portfolio</u>
Councillor Chowney	Leader of the Council and Finance and Property Portfolio Holder
Councillor Forward	Deputy Leader of the Council and Regeneration, Planning and Culture Portfolio Holder
Councillor Fitzgerald	Environment, Community Safety and Equalities Portfolio Holder
Councillor Rogers	Corporate Services Portfolio Holder
Councillor Batsford	Housing and Leisure Portfolio Holder
Councillor Beaney	Charity Committee Chair

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Agenda Item 8

AGENDA ITEM 8

OVERVIEW AND SCRUTINY COMMITTEE TERMS OF REFERENCE

The Leader of the Council, to move that: -

Overview and Scrutiny Committee be appointed with the following key areas of responsibility:-

Overview and Scrutiny Committee

- | |
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| <ul style="list-style-type: none">• Strategy Targets• Reviewing progress on the implementation of Cabinet decisions• Policy development work with Portfolio Holders, officers and partners• Service reviews• Collection of Council Tax and other charges• Payment of benefits• Management of resources• Public sector efficiency programmes |
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Agenda Item 9

AGENDA ITEM 9

APPOINTMENT OF COMMITTEES

Draft Motion to be moved by the Leader of the Council.

“That the Council adopts the following arrangements for the appointment of Committees:-

(1) that membership of the Council's committees be as follows:-

	<u>Councillors</u>	<u>Non-Councillors</u>
Overview and Scrutiny Committee	11	-
Audit Committee	5	-
Standards Committee	5	2
Licensing Committee	15	-
Employment Committee	4	-
Employment Appeals Committee	4	-
Planning Committee	10	-
Environment and Safety Committee	5	-

(2) following a review of the political balance on the Council, that the seats on the committees of the Council be allocated to political groups and members be appointed to those committees in accordance with the nominations of the political groups as shown in Schedule A*; and

(3) the Chairs and Vice – Chairs of the committees be appointed as shown on schedule A*.”

* Nominations may be made at the meeting.

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SCHEDULE A

**HASTINGS BOROUGH COUNCIL APPOINTMENTS TO COMMITTEES – AS OF COUNCIL ON MAY 2018
POLITICAL BALANCE RULES APPLY TO COMMITTEES**

				NOMINATIONS FOR 2018/19		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Cabinet	Up to 10	6	2	Chowney (Chair) Batsford Beaney Forward Fitzgerald Rogers	Lee Patmore	1 member from the majority group to be a non-portfolio holder and to Chair the Charity Committee.
Audit Committee	5	4	1	Levane (Vice Chair) Chowney Charman Louise	Rankin (Chair)	The Leader of the Council, who shall not be the Chair, is a member ex officio. With the exception of the above, members of this Committee may not be members of Cabinet. The Chair may not be in the same political group as the Leader of the Council.
Standards Committee	5 (+ 2 independents)	4	1	Barnett (Chair) Roberts (Vice Chair) Bishop Forward	Edwards	No more than 1 Cabinet member who is not to be the Leader. Members may not appoint substitutes.

SCHEDULE A

				NOMINATIONS FOR 2018/19		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Employment Appeals Committee	4	3	1	O'Callaghan (Chair) Bishop (Vice Chair) Louise	Edwards	
Employment Committee	4	3	1	Chowney (Chair) Forward (Vice Chair) Rogers	Edwards	
Overview and Scrutiny Committee	11	8	3	Webb (Chair) Davies (Vice Chair) Barnett Battley Berelson Charman Cox Evans	Rankin Beaney Foster	No Cabinet Member may sit on O & S Committees. Mayor and Deputy Mayor not eligible for membership. Political Balance applies to Chairs and Vice-Chairs of O&S Committee

SCHEDULE A

				NOMINATIONS FOR 2018/19		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Licensing Committee	15	11	4	Sabetian (Chair) Sinden (Vice Chair) Battley Berelson Bishop Cox Levane Louise O'Callaghan Roberts Webb	Patmore Beaney Lee Edwards	No Cabinet member with Portfolio. No more than 5 members of Planning Committee. Chair and Vice-Chair not to be elected from members of the Planning Committee.
Planning Committee	10	7	3	Roberts (Chair) Davies (Vice Chair) Bishop Cox O'Callaghan Scott Turner	Edwards Marlow-Eastwood Beaver	No Cabinet member with portfolio
Environment and Safety Committee	5	4	1	Bishop (Chair) Cox (Vice Chair) Roberts	Marlow-Eastwood	No Cabinet member with Portfolio.

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