

## HASTINGS BOROUGH COUNCIL

### **Forward Plan of Cabinet Decisions - September 2017 to December 2017**

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail [committee\\_admin@hastings.gov.uk](mailto:committee_admin@hastings.gov.uk)).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10<sup>th</sup> September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the

## **HASTINGS BOROUGH COUNCIL**

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council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail [CBarkshire-Jones@hastings.gov.uk](mailto:CBarkshire-Jones@hastings.gov.uk)

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at [mcourts@hastings.gov.uk](mailto:mcourts@hastings.gov.uk)

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

<b>Cabinet</b>					
4 September 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Annual Treasury Management Report 2016/17	Yes	To ensure members are fully aware of the activities undertaken in 2016/17, that Codes of Practice have been complied with and the effectiveness of the council's strategy.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
Planning Enforcement Policy	Yes	To approve the draft Enforcement Policy	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Kim Forward	Open
Temporary Accommodation Purchase	Yes	To approve proposals for the Council to purchase and manage temporary accommodation for accommodating homeless households.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

Coastal Communities Fund (CCF) Round 4	Yes	To seek approval to deliver all of the approved CCF4 projects identified in 'Destination White Rock, Hastings - Continuing the Economic Revival'. This decision is being taken under urgency provisions.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open
Procurement of Hybrid Mail Solution	Yes	In order to drive efficiencies the organisation is looking to tender for a hybrid mail supplier to provide a virtual postage and email solution for all service areas.	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Dawn Poole	Fully exempt

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

<b>Special Cabinet</b>					
11 September 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Income Generation	Yes	Summary for the Council's progress and proposed next steps in terms of income generation.	N/A	Simon Hubbard, Director of Operational Services  Councillor Peter Chowney	Open
Income Generation Strategy	Yes	Report sets out an overarching strategy for income generating activities.	N/A	Marcus Lawler, Income Generation Manager  Councillor Peter Chowney	Open
Hastings Borough Council Housing Company	Yes	Proposals for a wholly owned Housing Company limited by shares to include an initial business plan providing the basis on which the council will loan and invest in the company.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Peter Chowney	Open

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

Land and Property : Commercial Property Investment Strategy	Yes	Commercial property investment strategy for the purposes of economic development, regeneration and income generation. To assist in supporting the delivery of future council services and strengthen its long term financial stability.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Peter Chowney	Open
An Energy Transition for Hastings	Yes	To set out potential options for investment.	N/A	Marcus Lawler, Income Generation Manager  Councillor Peter Chowney	Open
Sports Village Development	Yes	To seek delegated authority for officers to conclude agreements for the sale of land at Bexhill Recreation Ground and Pilot Field, Elphinstone Road to enable the development of a new sports facilities and related housing development at Bexhill Recreation Ground, Pilot Field Elphinstone Road and Horntye Sports Complex	N/A	Simon Hubbard, Director of Operational Services  Councillor Peter Chowney	Open

## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

Hastings Pier	Yes	Hastings Pier Charity is seeking a form of security from Hastings Borough Council and East Sussex County Council in relation to a financing package for their future business plans.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Part exempt
Potential New Development	Yes	To seek approval to take forward the investigation and assessment of a proposed potential new development encompassing visitor, leisure, housing and employment benefits.	N/A	Simon Hubbard, Director of Operational Services  Councillor Peter Chowney and Councillor Kim Forward	Fully exempt
Public Conveniences Cleaning Contract	Yes	To outline proposals for the new cleaning contract.	N/A	Mike Hepworth, Assistant Director Environment and Place  Councillor Colin Fitzgerald	Open
Leisure Centre Management Contract	Yes	Leisure Centre Management Contract arrangements.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	Open

## HASTINGS BOROUGH COUNCIL

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<b>Charity Committee</b>					
25 September 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust - Annual Report and Final Accounts 2016/17	Yes	To consider the annual report of the Trust's activities and final accounts for 2016/17.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues  Councillor Sue Beaney	Open
Foreshore Trust Small Grants Programme	Yes	To present the recommendations of the Grant Advisory Panel in respect of applications for Small Grants 2017-18	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Sue Beaney	Open

## HASTINGS BOROUGH COUNCIL

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<b>Cabinet</b>					
9 October 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Local Government Association Peer Review Feedback	Yes	Feedback on a recent review undertaken by the Local Government Association (LGA).	N/A	Jane Hartnell, Director of Corporate Services and Governance  Councillor Peter Chowney	Open
Report on New Additional Licensing Scheme	Yes	Report on the consultation results of the new scheme	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
2nd anniversary review of the Private Rented Sector Selective Licensing Scheme	Yes	Review of the Selective Licensing Scheme to include review of the licence fee.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment  Councillor Andy Batsford	Open
Amendments to the Council's Constitution	Yes	Corporate governance.	N/A	Christine Barkshire-Jones, Chief Legal Officer  Councillor Dawn Poole	Open

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<b>Cabinet</b>					
6 November 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Heritage Strategy and Action Plan	Yes	To present the revised Heritage Strategy and Action Plan for adoption.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture  Councillor Kim Forward	
Social Media Policy	Yes	To present the draft Social Media Policy to Cabinet for consideration and adoption.	N/A	Kevin Boorman, Marketing and Major Projects Manager  Councillor Kim Forward	

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<b>Cabinet</b>					
4 December 2017					
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## HASTINGS BOROUGH COUNCIL

### Forward Plan of Cabinet Decisions - September 2017 to December 2017

<b>Charity Committee</b>					
11 December 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?