

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - August 2017 to November 2017

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the

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council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at mcourts@hastings.gov.uk

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Cabinet 4 September 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Social Media Policy	Yes	To present the draft Social Media Policy to Cabinet for consideration and adoption.	N/A	Monica Adams-Acton, Assistant Director, Regeneration and Culture Councillor Kim Forward	
Annual Treasury Management Report 2016/17	Yes	To ensure members are fully aware of the activities undertaken in 2016/17, that Codes of Practice have been complied with and the effectiveness of the council's strategy.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Planning Enforcement Policy	Yes	To approve the draft Enforcement Policy	N/A	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Kim Forward	Open

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Local Government Association Peer Review Feedback	Yes	Feedback on a recent review undertaken by the Local Government Association (LGA).	N/A	Jane Hartnell, Director of Corporate Services and Governance Councillor Peter Chowney	Open
Temporary Accommodation Purchase	Yes	To approve proposals for the Council to purchase and manage temporary accommodation for accommodating homeless households.	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment Councillor Andy Batsford	Open
Heritage Strategy and Action Plan	Yes	To present the revised Heritage Strategy and Action Plan for adoption.	N/A	Monica Adams-Acton, Assistant Director Regeneration and Culture Councillor Kim Forward	
Investment in Green Energy	Yes	To set out potential options for investment.	N/A	Marcus Lawler, Income Generation Manager Councillor Peter Chowney	Open

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Charity Committee 25 September 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Foreshore Trust - Annual Report and Final Accounts 2016/17	Yes	To consider the annual report of the Trust's activities and final accounts for 2016/17.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Sue Beaney	Open

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Cabinet 9 October 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Report on New Additional Licensing Scheme	Yes	Report on the consultation results of the new scheme	N/A	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Andy Batsford	Open