

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions - November 2016 to February 2017

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Community Contact Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451764, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into effect on 10th September 2012. These regulations require that the Council gives 28 clear days notice of any decision it intends to make in private (other than in cases of urgency wherein other processes need to be followed). The column in the attached table identifies whether or not each individual item will be wholly or partly decided on in private, and will give a statement of reasons for doing so. Members of the public may make representations to the Council before the date of the meeting as to why they consider the meeting should be held in public – the council will publish these representations at least five-clear working days before the decision is taken. For more information, please contact the Chief Legal Officer on 451731 or e-mail CBarkshire-Jones@hastings.gov.uk

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Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Community Contact Centre, Queen's Square, Priory Meadow, Hastings, TN34 1QR. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Michael Courts, Corporate and Democratic Services Officer at Aquila House on 01424-451764 or e-mail him at mcourts@hastings.gov.uk

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Cabinet					
7 November 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Petition - Change of terms of Dog Control Order affecting St Leonards Gardens	Yes	To respond to a petition calling for a change of terms of a dog control order affecting St Leonards Gardens.	N/A	Mike Hepworth, Assistant Director Environment and Place Councillor Warren Davies	Open
Treasury Management - Mid Year Report 2016-17	Yes	Review of the Treasury Management performance and strategy in 2016-17.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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EU Funding application approval - New Visitor Centre at Hastings Country Park Nature Reserve	Yes	To seek approval to apply for EU Funding (Interreg) for the Hastings Country Park Visitor Centre, and to enter into the associated legal agreements required to implement the project, if the bid is successful.	The Hastings Country Park Visitor Centre Project Board has been briefed on the proposals. The bid needs to be submitted in December 2016 and the result should be announced in the new year.	Mike Hepworth, Assistant Director, Environment and Place Councillor Warren Davies	
Financial and Legal Business Case for Local Housing Company	Yes	To report findings into the initial feasibility of setting up a local Housing Company.	N/A	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Kim Forward	Open

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Exit review of the Hastings Borough Council Additional HMO Licensing Scheme (2011)	Yes	Exit review of the 2011 Additional HMO Licensing Scheme following its 5 year completion on 18 September 2016. The report assesses the success of the scheme against its originally stated outcomes and considers the benefits of a replacement scheme	N/A	Andrew Palmer, Assistant Director, Housing and Built Environment Councillor Kim Forward	Open
Medium Term Financial Strategy	Yes	Medium term financial strategy.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Council Tax Support Scheme	Yes	A review of the current scheme and determination of the scheme for 2017/18.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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Cabinet					
5 December 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Social Lettings Agency 12 Month Review	Yes	Review of the 12 month pilot of the Private Sector Licensing Scheme.	Pilot scheme runs April 2015 to April 2016	Andrew Palmer, Assistant Director Housing and Built Environment Councillor Kim Forward	Open

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Charity Committee					
12 December 2016					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Appointment of new Grant Advisory Panel members	Yes	Seeking new members to join the Grant Advisory Panel	N/A	Christine Barkshire-Jones, Chief Legal Officer Councillor Colin Fitzgerald	Open
Seafront Splash Pad Waterplay and Kiosk	Yes	To seek delegated authority to proceed with the procurement, approve indicative specifications and budget to support the project.	N/A	Monica Adams-Acton, Assistant Director, Regeneration and Culture Councillor Colin Fitzgerald	Open

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Cabinet					
9 January 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Review of Polling Places	Yes	To report the findings of an interim review of Polling Places, following the earlier Boundary Review.	N/A	Jane Hartnell, Director of Corporate Services and Governance Councillor Andrew Cartwright	Open

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Cabinet					
6 February 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Pay Policy Statement	Yes	The Localism Act 2011 requires that all local authorities prepare a Pay Policy Statement for each financial year, which must be approved by Full Council and published by 1 April 2017.	N/A	Jane Hartnell, Director of Corporate Services and Governance Councillor Andrew Cartwright	Open

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Budget Cabinet (Provisional)					
13 February 2017					
Report title	Key decision	What is it about	Consultation and Timetable / Documents	Responsible Officer / Lead Member	Item wholly or in part to be decided in private?
Draft Corporate Plan 2017-18 to 2019-20	Yes	Report back on consultation together with amended draft corporate plan that identifies plans, 3 year targets and amended milestones for 2017-18.	N/A	Jane Hartnell, Director of Corporate Services and Governance Councillor Kim Forward	Open
Treasury Management and Annual Investment Strategy 2017/18	Yes	Determination of the strategy to meet the requirements of the Local Government Act 2003. This includes borrowing, investment and the prudent repayment of debt. Full Council is required to approve parts of the strategy.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open
Revenue Budgets 2016-17 (Revised) and 2017-18, plus Capital Programme 2017-18 to 2019-20	Yes	Setting the council's budget and the level of council tax for the coming year.	N/A	Peter Grace, Assistant Director, Financial Services and Revenues Councillor Peter Chowney	Open

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