

**LICENSING COMMITTEE  
7 FEBRUARY 2005**

Present: Councillor Hart, Lock, Martin, Sabetian, Scott (in the Chair), Silverson, Soan, Stevens, Vallery and Wilson

Apologies were received from Councillors Cartwright and Lambrechts.

**3. MINUTES**

**RESOLVED** – that the minutes of the meeting held on 21 October 2004 be approved as a true record.

**4. LICENSING ACT 2003 – IMPLEMENTATION**

The Borough Solicitor presented a report on the implementation of the Licensing Act 2003. The report was to advise members of the Licensing Committee on the delegations to officers and sub-committees, appointment of sub-committees, the procedures for hearing applications and training requirements for members.

Members discussed various issues relating to the formation of sub-committees, times and dates of meetings, procedure, training and political balance. It was agreed that the details of the sub-committees would not be decided at the meeting, but a general agreement on the formation of the sub-committees would be sufficient at this stage. It was suggested that the Committee Administrator look at extra dates for sub-committee meetings for the rest of the year and consult with members. Members were in agreement that any member sitting on a sub-committee should be adequately trained.

Above all, members agreed that flexibility of sub-committee arrangements was the key to the successful implementation of the Licensing Act 2003.

**RESOLVED** that:

- i) **the delegations to officers and sub-committees be agreed as set out in Appendix A of the report (unanimously),**
- ii) **the appointment of 3 sub-committees of 3 members, to be convened, be agreed as set out in the report (by 9 votes to 0),**
- iii) **whilst every effort be made with regard to political balance on sub-committees, the political balance rules do not apply to the sub-committees (by 9 votes to 0),**

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- iv) the procedure for hearing applications be agreed as set out in Appendix B of the report, subject to any revisions required (unanimously); and**
- v) only members who have undergone appropriate training sit on a sub-committee (unanimously).**

(The Chair declared the meeting closed at 7.12pm)